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NASA Procedural Requirements

NPR 6200.1B

Effective Date: July 15, 2003

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2008**COMPLIANCE IS MANDATORY**[Printable Format \(PDF\)](#)

Subject: NASA Transportation and General Traffic Management

Responsible Office: Logistics Management Division

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CHAPTER 1. Overall Transportation Responsibilities

1.1. Director of Logistics Management Office

The Director, Logistics Management Office is tasked with providing overall functional leadership, guidance, direction, and management oversight for planning, implementing, and executing NASA transportation policies, guidelines, and performance standards at NASA Centers and Component facilities.

1.2. Manager, Transportation Programs

1.2.1. Serves as the functional staff manager of NASA traffic and transportation programs.

1.2.2. Develops and issues policies, guidelines, plans, performance standards, and Agencywide procedures relating to transportation management, including the following: (a) the acquisition, use, and maintenance of equipment and facilities required in the execution of NASA transportation activities; and (b) requirements for additional transportation services by common carrier, contractor, or others when required.

1.2.3. Is responsible for major negotiations with common carriers and their associations and represents NASA in proceedings before transportation regulatory agencies, subject to General Services Administration concurrence.

1.2.4. Assists Project Managers, Contracting Officers, and Center Transportation Officers on NASA Transportation activities that may generate any of the following: (a) an unusually high volume of NASA traffic; (b) unusual transportation problems involving size, weight, sensitivity, or hazardous commodities; or (c) a need for specialized equipment or facilities.

1.2.5. Assists in the review of program and project transportation plans, pursuant to integrated logistics support initiatives.

1.2.6. Interfaces with other Government agencies, e.g., Departments of Commerce, Defense, and Transportation, General Services Administration, Interstate Commerce Commission, and the Military Traffic Management Command on NASA transportation matters.

1.2.7. Negotiates operational responsibility for transportation projects in support of Agency goals.

1.2.8. Provides guidance to NASA Headquarters Offices and Centers relative to facilities and equipment necessary to support NASA transportation activities.

1.2.9. Oversees the implementation of Federal Property Management Regulations and other regulatory requirements relating to transportation management.

1.2.10. Plans and implements activities necessary to provide management oversight of transportation management programs at NASA Centers and Component facilities.

1.3. Directors of NASA Centers and Component Facilities

1.3.1. Appoint a qualified individual as the Center Transportation Officer and/or Traffic Manager to supervise the administration and accomplishment of all traffic management functions, both commercial and Government, for which the Center has responsibility.

1.3.2. Establish necessary internal policies and controls to ensure that the appointed Transportation Officer or Traffic Manager serves as a technical representative in procurements involving the acquisition of transportation assets.

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